



Business

Continuity

Statement

COVID-19



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Business Continuity Statement

Updated 17th March 2020

Introduction:

This Business Continuity Statement is designed by Kent Klear Window Cleaning Services and its Contractors to the clients, based on the advice given by the Government and the NHS to all clients during this Covid-19 outbreak.

Our Plan:

As those infected are now including 'community outbreak' it is more than likely we could be visiting those that have come into contact with Covid-19.

Our current plan is as follows:

All staff to carry on cleaning with the guidelines set out in our Covid-19 guide which is available on our website at www.kkwcs.com/policies

This should ensure that all staff and clients are receiving the minimum amount of contact where possible. Any properties that require inside cleaning or backs cleaning where we have to go through the property to get to the rear of the property will not be done. We are currently running a front only service for those properties. Any properties where a side or back access is possible we will continue to clean those as necessary. Any households that are self isolating we will return at the next visit.

We envisage with the Governments science led assumptions, that up to 80% of our staff could at any one time be infected with the virus. If any of our staff at any time feel they need to self isolate we will of course allow them to do this for however long they need to do this. With a smaller team, our workload will still be the same but we will be utilising overtime where possible, and continue to clean all of our clients properties in order unless we need to reschedule or change the route due to changes required by our clients.

Conclusion:

So until the Government orders a shut down of emergency travel only, we will continue to clean, albeit at a slower rate if more than 50% of our workforce is ill or self isolating at any one time.

Kent Klear Window Cleaning Services

www.kkwcs.com

Issued by Kent Klear Window Cleaning Services

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